Document H-35. This document is a four page memorandum dated 3/22/63, to Director, Buffalo Distirct, from Inspector Larry Kerness. Subject: 4093 V, Hubbard E Meter. This memorandum is an investigative interview pertaining to a specific individual associated with Scientology.

This document is released with deletions. The deleted material found in paragraph 3 on page 2 consists of names and addresses and other identifying characteristics of two specific individuals, which if released would constitute an unwarranted invasion of personal privacy. These portions are exempt under 5 U.S.C. 552(b)(7)(C). The deleted material found in paragraph 4, 5, and the top of page 3 consists of confidential information of a medical nature, which if released would constitute a clearly unwarranted invasion of personal privacy. These portions are exempt under 5 U.S.C. 552(b)(6). The deleted material in the rest of page 3, except for the last paragraph, are exempt under 5 U.S.C. 552(b)(7)(C), because release would constitute an unwarranted invasion of personal privacy. The deleted material in the last paragraph on 3 and the top of page 4 consists of specific names as well as confidential information of a medicial nature concerning a specific individual, which if released would constitute a clearly unwarranted invasion of personal privacy. This portion is exempt under 5 U.S.C. 552(b)(6). The deleted material found in the last paragraph on page 4 consists of the name of a specific municipal agency as well as identifying information, which if released would disclose the identity of the agency, which is a confidential source. This portion is exempt under 5 U.S.C. 552(b)(7)(D). The remaining deleted materials found in the second and third paragraphs, and in the exhibit number 2, consist of names of specific individuals, which if released would constitute an unwarranted invasion of personal privacy. These portions are exempt under 5 U.S.C. 552(b)(7)(C).

Document H-35. This document is a four page memorandum dated 3/22/63, to Director, Buffalo Distirct, from Inspector Larry Kerness. Subject: 4093 V, Hubbard E Meter. This memorandum is an investigative interview pertaining to a specific individual associated with Scientology.

This document is released with deletions. The deleted material found in paragraph 3 on page 2 consists of names and addresses and other identifying characteristics of two specific individuals, which if released would constitute an unwarranted invasion of personal privacy. These portions are exempt under 5 U.S.C. 552(b)(7)(C). The deleted material found in paragraph 4, 5, and the top of page 3 consists of confidential information of a medical nature, which if released would constitute a clearly unwarranted invasion of personal privacy. These portions are exempt under 5 U.S.C. 552(b)(6). The deleted material in the rest of page 3, except for the last paragraph, are exempt under 5 U.S.C. 552(b)(7)(C), because release would constitute an unwarranted invasion of personal privacy. The deleted material in the last paragraph on 3 and the top of page 4 consists of specific names as well as confidential information of a medicial nature concerning a specific individual, which if released would constitute a clearly unwarranted invasion of personal privacy. This portion is exempt under 5 U.S.C. 552(b)(6). The deleted material found in the last paragraph on page 4 consists of the name of a specific municipal agency as well as identifying information, which if released would disclose the identity of the agency, which is a confidential source. This portion is exempt under 5 U.S.C. 552(b)(7)(D). The remaining deleted materials found in the second and third paragraphs, and in the exhibit number 2, consist of names of specific individuals, which if released would constitute an unwarranted invasion of personal privacy. These portions are exempt under 5 U.S.C. 552(b)(7)(C).

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27
5010-108

UNITED STATES GOVERNMENT

Memorandum

REFERRED TO
APR 11 1963

TO : DIRECTOR, BUFFALO DISTRICT

DATE: March 22, 1963

FROM : Inspector Larry Kerness

SUBJECT: 4-093 RM/5
Hubbard E. Meter
FDC 48405

L. Ron Hubbard
THE DISTRIBUTION CENTER
THE HUBBARD COMMUNICATION OFFICE
THE FOUNDING CHURCH OF SCIENTOLOGY
HUBBARD DIANETICS RESEARCH FOUNDATION
NEIL R. BROWN SCIENTOLOGY CENTER, Albany, N. Y.

As a follow-up to information requested in Memorandums DRM,BE/Buffalo et al dated 1/28/63, and New York/Buffalo dated 1/28/63, Inspector Frederick F. Narrow of Buffalo District visited the home of Mr. Neil R. Brown at 11 Everett Road, West Albany, N. Y. Mr. Brown was listed in the latter memorandum as the Albany representative for the Academy of Scientology. Inspector Narrow's Memo of 2/21/63 reports that he was unable to contact Mr. Brown, but interviewed Mr. Brown's wife. She told Inspector Narrow that Neil R. Brown is now a salesman for Parents, Inc. (main office, 52 Vanderbilt Ave., New York 17, N. Y.), and that her husband had quit the practice of Scientology about a year ago.

A memorandum of a telephone conversation between Mr. Howard Rice, Investigator, N. Y. State Education Dept., Medical Practices Division, Albany, N. Y., and Buffalo District, dated 2/21/63, requests that Mr. Rice be contacted to obtain any additional information he might have prior to making an FDA Follow-up Investigation. On 3/22/63, I visited Mr. Howard Rice, Investigator, at his office in the State Education Bldg., Albany 1, N. Y. Mr. Rice gave me his files on Neil R. Brown and the Academy of Scientology, Albany, N. Y. From these files, I obtained the following information:

Administration: Date 4/8/63
For your information
Director, Buffalo District

A newspaper article dated 9/29/58, from the Albany Knickerbocker News, written by Evans Richards, described the Academy of Scientology as a school for teaching people to communicate with one another. It mentions that Mr. Neil R. Brown of 899 Mercer Street, Albany, N. Y. runs the school, and casts some detrimental remarks about its authenticity.

On the basis of this newspaper article, Mr. Rice visited Brown and obtained little information. Mr. Brown eventually sent a letter to Mr. Rice, dated 11/10/58, on the Academy of Scientology letterhead and in a printed Scientology Center envelope. This envelope is attached as Exhibit No. 1. The letter states that the purpose of the Academy of Scientology is to disseminate information on Scientology. It describes Scientology as a Science apart from Psychology and Psychiatry. It also stated that Mr. L. Ron Hubbard founded the Academy, as well as the Science of Dianetics. It states that Mr. Hubbard was educated at George Washington University, Princeton University, and Mr. Hubbard trains people in Scientology in Washington, D. C. Mr. Brown states that he was certified by Hubbard on 6/19/56 and has the complete requirements of a Doctor of Scientology degree. He states that he has received his training in Washington, D. C. at the Academy of Scientology - one of the many schools of Scientology in this country.

In a Memo from Howard Rice/A.J. Bardo, Jr. dated 3/1/62, Mr. Rice reports that he contacted of regarding a complaint received from of the had reported a case of a person being treated by Neil R. Brown of the Academy of Scientology to of the who referred the complaint to Mr. Rice.

As a result of the interview with Mr. Rice visited and obtained the following information. had been treated by Neil R. Brown and her parents were complaining of an exorbitant fee charged by Brown. was described as a disturbed child who had She was recommended to Neil R. Brown by

On 2/19/62, Mr. Rice interviewed and her husband, at office in the The parents did not want to become part of any court action or have her testify in court. They reported that their daughter has not confided in them regarding the treatment Brown was giving her, but she appeared to be improving The parents became concerned when they were asked to sign a contract for allowing for 50 hours of

treatment by Neil R. Brown. A copy of this contract is enclosed as Exhibit No. 2. The parents ultimately refused to sign the contract and their daughter did not receive further treatments. Mr. Rice reports that the girl is currently [redacted] and that she may have been harmed by the treatment received from Brown. He said he thought that [redacted] was currently under the care of [redacted]

As a result of the complaint regarding [redacted], the Medical Practices Division assigned [redacted] to investigate the case. She was supposed to visit Brown as a patient and obtain information. In a Memo dated 3/27/62, [redacted] reports that she visited Brown on 3/22/62 and was immediately asked for $1,000 in payment for treatment on a contract basis. She did not sign the contract. Mr. Brown was located at 899 Mercer St. at this time.

On 2/28/62, she again visited the Academy of Scientology and contacted Mrs. Neil R. Brown. Mrs. Brown gave her 100 questions which she called a Personality Analysis. [redacted] made a future appointment.

On 3/29/62, [redacted] again visited the premises and was charged $15 for another questionnaire containing approximately 105 questions. Mr. Brown called this a Tone Test Questionnaire.

On 4/9/62 [redacted] again contacted Mr. Brown at which time he asked her to sign a $1,000 contract. She did not sign.

Mr. Rice gave me the following list of names which appear to be patients of Neil R. Brown. [redacted] He said these patients were marked down as visiting 2 times per week. [redacted]

The following is a list of Physicians under whose care [redacted] was being treated, prior to her visits to Neil R. Brown: [redacted]

[redacted]

Mr. Rice said that the State Education Department was interested in taking legal action against Neil R. Brown for the illegal practice of Psychology. However, he said that the lack of cooperation of the [redacted] in allowin[redacted] to testify, does not give him a very strong case. He asked that he be notified of the results of any visit we might make to the Brown premises, now located at 11 Everett Road, West Albany, N. Y. He said if we could ascertain for him that Brown was still treating people, his office might consider taking action, in view of the $1,000 contract required. I told him we would let him know of anything which might be useful to his investigation. He said that the status of his investigation is now halted, pending a follow-up investigation and the adjudication of the seizure of the Hubbard E. Meter, which took place in Washington, D. C.

A pamphlet entitled, "Scientology Information Booklet - that Branch of Psychology which treats of Human Ability"--"copyright 1956 by L. Ron Hubbard", stamped on the last page, "Neil R. Brown, Official Representative of the Hubbard Association of Scientologists International," was obtained by Mr. Rice from [redacted] This pamphlet was originally given to [redacted]

Exhibit No. 3 is a copy of an order sheet for other publications distributed by the "Distribution Center, Inc."

Mr. Rice also informed me that Neil R. Brown was a graduate of the Milne School, Albany, N. Y. and that he was approximately 28 years old.

I will make a follow-up visit to the Milne School to obtain any information concerning Mr. Brown's education, and visit the [redacted] to determine if Mr. Brown has [redacted] I will also visit the home of Neil R. Brown and obtain information pertaining to his past and present connection with the Academy of Scientology.

Larry Kerness
Larry Kerness
Albany Resident Station

enc.: 3 Exhibits
cc: BFA
AD/File

SCIENTOLOGY CENTER, ALBANY
889 MERCER STREET
ALBANY 8, N.Y.

Mr. Howard L. Rice
New York State Education Department
23 South Pearl Street
Albany 7, N.Y.

Exhibit #11
3/24/65

It is hereby agreed between Neil R. Brown, a practitioner of Scientology, Albany County, State of New York, party of the first party and

who is the father of

party, parties of the second part, that in consideration of the payment of

Dollars by

that

will receive a type of service called Scientology Processing (private)

by the method and practice of Scientology, in the amount of fifty hours, subject to the right of Neil R. Brown to require preliminary tests.

It is further understood and agreed by all of the parties hereto that the following policies shall govern the terms of this contract, with no exceptions, and that failure on the part of the party, parties of the second part to comply with these policies will result in the immediate cancellation and termination of this contract with the understanding that the amount of money mentioned above shall be paid in full to the party of the first part and that the party, parties of the second part shall assume full responsibility for the non-completion of this contract.

Policy 1. The person to be processed must maintain an appointed number of visits per week and each visit shall be on an appointed day for an appointed length of time. The appointed number of visits per week is 1, the appointed visiting days are to be arranged in advance of each visit, and the appointed length of time per visit is 1½ to 3 hours.

Policy 2. The party of the first reserves the right to require that the person being processed live in a different environment and the said party of the first part shall have the right to choose such environment as he considers will be most helpful for the purpose of this contract, and for the duration of the contract.

Policy 3. The party, parties of the second part, being entirely free from any restraint or duress, do hereby release the party of the first part from any and all liability or responsibility for any consequences resulting from training education, or processing practices or methods used by the party of the first part or his associates.

Policy 4. The party, parties of the second part understand fully and completely that the purpose of the party of the first part and/or his associates is based upon the practices of Scientology, which the party, parties understand to be a guide intended to make people more aware of themselves as human beings and not the treating or diagnosis of human ailments of body or mind and not the teaching of medical arts and sciences and not the granting of scholastic degrees or furnishing accreditation toward the acquiring of college, university or other scholastic degrees.

[illegible]

Policy 7. The party, parties of the second part will be entitled to a full refund of their money after they have completed the full term of processing, if the person processed is not entirely satisfied. A refund will not be given until the person to be processed has completed all of the hours for which he has contracted.

Policy 8. If the person being processed does not achieve goals to the satisfaction of the party of the first part, he or she may have their money refunded or may be offered additional processing or training at no extra cost at the option of the party of the first part.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals

the _____ day of _____, 196___.

_____

_____

_____

STATE OF NEW YORK)
) s.s.:
COUNTY OF ALBANY)

On this_____ day of _____, 196___, before me, the subscriber, personally appeared
to me known, and known to me to be the same person described in and who executed the foregoing instrument, and he duly
acknowledged to me that he executed the same.

_____
Notary Public, State of New York

STATE OF NEW YORK)
) s.s.:
COUNTY OF ALBANY)

On this_____ day of _____, 196___, before me, the subscriber, personally appeared
to me known, and known to me to be the same person described in and who executed

The Distribution Center, Inc.

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Summary of Scientology by Jack Horner..... $1.25

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Notes on the Lectures of L. Ron Hubbard..... $2.00
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Intentions by Julian Cooper (Poet Laureate of Scientology).....$2.00
Viewpoints by Julian Cooper..... $2.00

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Preventive Dianetics.....$1.00
Education and the Auditor.....$1.00
Dianetic Processing..... $ .50
Lecture Course Booklets Nos. 1 through 50..(not complete sets)...ea. $ .50
CERTAINTY Magazine #4..... $ .75

POCKET BOOKS

Fear - a novel by L. Ron Hubbard..... $ .35
The Great Religions by which Men Live..... $ .35
How the Great Religions Began..... $ .35
The Gospel of St. John..... $ .50

1 2 3

SCIENTOLOGY AND DIANETICS PERIODICALS

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ABILITY 37 - "Man's Relentless Search"	$ .75
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ABILITY Issue 120 - Scientology Books	$ .35
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Tape Recording List	Free
Special ABILITY Packet	$ .75
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OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

Memorandum

REFERRED TO
APR 11 1963

TO : DIRECTOR, BUFFALO DISTRICT

DATE: March 22, 1963

FROM : Inspector Larry Kerness

SUBJECT: 4-093 RM 1/5
Hubbard E. Meter
FDC 48405

L. Ron Hubbard
THE DISTRIBUTION CENTER
THE HUBBARD COMMUNICATION OFFICE
THE FOUNDING CHURCH OF SCIENTOLOGY
HUBBARD DIANETICS RESEARCH FOUNDATION
NEIL R. BROWN SCIENTOLOGY CENTER, Albany, N. Y.

As a follow-up to information requested in Memorandums DRM,BE/Buffalo et al dated 1/28/63, and New York/Buffalo dated 1/28/63, Inspector Frederick F. Narrow of Buffalo District visited the home of Mr. Neil R. Brown at 11 Everett Road, West Albany, N. Y. Mr. Brown was listed in the latter memorandum as the Albany representative for the Academy of Scientology. Inspector Narrow's Memo of 2/21/63 reports that he was unable to contact Mr. Brown, but interviewed Mr. Brown's wife. She told Inspector Narrow that Neil R. Brown is now a salesman for Parents, Inc. (main office, 52 Vanderbilt Ave., New York 17, N. Y.), and that her husband had quit the practice of Scientology about a year ago.

A memorandum of a telephone conversation between Mr. Howard Rice, Investigator, N. Y. State Education Dept., Medical Practices Division, Albany, N. Y., and Buffalo District, dated 2/21/63, requests that Mr. Rice be contacted to obtain any additional information he might have prior to making an FDA Follow-up Investigation. On 3/22/63, I visited Mr. Howard Rice, Investigator, at his office in the State Education Bldg., Albany 1, N. Y. Mr. Rice gave me his files on Neil R. Brown and the Academy of Scientology, Albany, N. Y. From these files, I obtained the following information:

Administration: Date 4/8/63
For your information
Director, Buffalo District

A newspaper article dated 9/29/58, from the Albany Knickerbocker News, written by Evans Richards, described the Academy of Scientology as a school for teaching people to communicate with one another. It mentions that Mr. Neil R. Brown of 899 Mercer Street, Albany, N. Y. runs the school, and casts some detrimental remarks about its authenticity.

On the basis of this newspaper article, Mr. Rice visited Brown and obtained little information. Mr. Brown eventually sent a letter to Mr. Rice, dated 11/10/58, on the Academy of Scientology letterhead and in a printed Scientology Center envelope. This envelope is attached as Exhibit No. 1. The letter states that the purpose of the Academy of Scientology is to disseminate information on Scientology. It describes Scientology as a Science apart from Psychology and Psychiatry. It also stated that Mr. L. Ron Hubbard founded the Academy, as well as the Science of Dianetics. It states that Mr. Hubbard was educated at George Washington University, Princeton University, and Mr. Hubbard trains people in Scientology in Washington, D. C. Mr. Brown states that he was certified by Hubbard on 6/19/56 and has the complete requirements of a Doctor of Scientology degree. He states that he has received his training in Washington, D. C. at the Academy of Scientology - one of the many schools of Scientology in this country.

In a Memo from Howard Rice/A.J. Bardo, Jr. dated 3/1/62, Mr. Rice reports that he contacted Dr. Frederick V. Morgenstern of 461 State St., Albany, N. Y. regarding a complaint received from Dr. R. W. Whalen of the Albany City Health Department. Dr. Morgenstern had reported a case of a person being treated by Neil R. Brown of the Academy of Scientology to Dr. Whalen of the Albany City Health Department who referred the complaint to Mr. Rice.

As a result of the interview with Dr. Morgenstern, Mr. Rice visited Rev. Paul Mills, Chaplain at the Albany Medical Center Hospital, and obtained the following information. Jane Marie Giffin, age 14, of Medusa, N. Y. had been treated by Neil R. Brown and her parents were complaining of an exorbitant fee charged by Brown. Jane Marie Giffin was described as a disturbed child who had previously been under psychiatric care. She was recommended to Neil R. Brown by her brother, a N. Y. State Trooper.

On 2/19/62, Mr. Rice interviewed Anna Giffin and her husband, Walter Giffin, at Rev. Mills' office in the Albany Medical Center. The parents did not want Jane to become part of any court action or have her testify in court. They reported that their daughter has not confided in them regarding the treatment Brown was giving her, but she appeared to be improving mentally. The parents became concerned when they were asked to sign a contract for $500, allowing for 50 hours of

treatment by Neil R. Brown. A copy of this contract is enclosed as Exhibit No. 2. The parents ultimately refused to sign the contract and their daughter did not receive further treatments. Mr. Rice reports that the girl is currently under psychiatric care, and that she may have been harmed by the treatment received from Brown. He said he thought that Jane Giffin was currently under the care of Dr. Morgenstern, Albany, N. Y.

As a result of the complaint regarding Jane Giffin, the Medical Practices Division assigned Florence Adler to investigate the case. She was supposed to visit Brown as a patient and obtain information. In a Memo dated 3/27/62, Miss Adler reports that she visited Brown on 3/22/62 and was immediately asked for $1,000 in payment for treatment on a contract basis. She did not sign the contract. Mr. Brown was located at 899 Mercer St. at this time.

On 2/28/62, she again visited the Academy of Scientology and contacted Mrs. Neil R. Brown. Mrs. Brown gave her 100 questions which she called a Personality Analysis. Miss Adler made a future appointment.

On 3/29/62, Miss Adler again visited the premises and was charged $15 for another questionnaire containing approximately 105 questions. Mr. Brown called this a Tone Test Questionnaire.

On 4/9/62, Miss Adler again contacted Mr. Brown at which time he asked her to sign a $1,000 contract. She did not sign.

Mr. Rice gave me the following list of names which appear to be patients of Neil R. Brown. Mr. Rice said that these names were obtained surreptitiously at the time of one of his visits to Brown. He said these patients were marked down as visiting 2 times per week.

Morty or Marty Haber
Florence Nemith
Gennie Cody
Meriam Brin
George Heidt
Brenda Pasnick
Carol Helen Roy
John Pattison or Pettison or Paetison

The following is a list of Physicians under whose care Jane Giffin was being treated, prior to her visits to Neil R. Brown:

Dr. Anna Perkins - between 1960 and 1961
Dr. Glazer - saw Jane Giffin in the Albany Medical Center Hospital twice
Dr. Arthur Hengerer - saw Jane Giffin in the Albany Medical Center Hospital

Dr. Nathan Frodkin - saw Jane in the Albany Medical Center Hospital

Dr. Frederick V. Morgenstern - saw Jane Giffin in the Albany Medical Center Hospital, after treatment by Brown. She is currently under his care. Dr. Morgenstern is a Psychiatrist.

Mr. Rice said that the State Education Department was interested in taking legal action against Neil R. Brown for the illegal practice of Psychology. However, he said that the lack of cooperation of the Giffin family in allowing Jane Giffin to testify, does not give him a very strong case. He asked that he be notified of the results of any visit we might make to the Brown premises, now located at 11 Everett Road, West Albany, N. Y. He said if we could ascertain for him that Brown was still treating people, his office might consider taking action, in view of the $1,000 contract required. I told him we would let him know of anything which might be useful to his investigation. He said that the status of his investigation is now halted, pending a follow-up investigation and the adjudication of the seizure of the Hubbard E. Meter, which took place in Washington, D. C.

A pamphlet entitled, "Scientology Information Booklet - that Branch of Psychology which treats of Human Ability"--"copyright 1956 by L. Ron Hubbard", stamped on the last page, "Neil R. Brown, Official Representative of the Hubbard Association of Scientologists International," was obtained by Mr. Rice from Dr. Morgenstern. This pamphlet was originally given to Jane Giffin.

Exhibit No. 3 is a copy of an order sheet for other publications distributed by the "Distribution Center, Inc."

Mr. Rice also informed me that Neil R. Brown was a graduate of the Milne School, Albany, N. Y. and that he was approximately 28 years old.

I will make a follow-up visit to the Milne School to obtain any information concerning Mr. Brown's education, and visit the Dept of Correction of the State of New York to determine if Mr. Brown has a criminal record. I will also visit the home of Neil R. Brown and obtain information pertaining to his past and present connection with the Academy of Scientology.

Larry Kerness
Larry Kerness
Albany Resident Station

enc.: 3 Exhibits
cc: BFA
AD/File

SCIENTOLOGY CENTER, ALBANY
889 MERCER STREET
ALBANY 8, N. Y.

Mr. Howard L. Rice
New York State Education Department
25 South Pearl Street
Albany 7 N. Y.

Exhibit 2

It is hereby agreed between Neil R. Brown, a professional [illegible] of Albany County, State of New York, party of the first part and Walter E. Giffin, who is the father of Miss Jane Marie Giffin, party, parties of the second part, that in consideration of the payment of monthly payments totaling five hundred Dollars ($500.--) by (Mr. Walter E. Giffin) that (Miss Jane Marie Giffin) will receive a type of service called Scientology Processing (private) by the method and practice of Scientology, in the amount of fifty hours, subject to the right of Neil R. Brown to require preliminary tests.

It is further understood and agreed by all of the parties hereto that the following policies shall govern the terms of this contract, with no exceptions, and that failure on the part of the party, parties of the second part to comply with these policies will result in the immediate cancellation and termination of this contract with the understanding that the amount of money mentioned above shall be paid in full to the party of the first part and that the party, parties of the second part shall assume full responsibility for the non-completion of this contract.

Policy 1. The person to be processed must maintain an appointed number of visits per week and each visit shall be on an appointed day for an appointed length of time. The appointed number of visits per week is 1, the appointed visiting days are to be arranged in advance of each visit, and the appointed length of time per visit is 1½ to 3 hours.

Policy 2. The party of the first reserves the right to require that the person being processed live in a different environment and the said party of the first part shall have the right to choose such environment as he considers will be most helpful for the purpose of this contract, and for the duration of the contract.

Policy 3. The party, parties of the second part, being entirely free from any restraint or duress, do hereby release the party of the first part from any and all liability or responsibility for any consequences resulting from training education, or processing practices or methods used by the party of the first part or his associates.

Policy 4. The party, parties of the second part understand fully and completely that the purpose of the party of the first part and/or his associates is based upon the practices of Scientology, which the party, parties understand to be a guide intended to make people more aware of themselves as human beings and not the treating or diagnosis of human ailments of body or mind and not the teaching of medical arts and sciences and not the granting of scholastic degrees or furnishing accreditation toward the acquiring of college, university or other scholastic degrees.

Policy 5. [illegible] managed

[illegible]

Policy 7. The party, parties of the second part shall be entitled to a full refund of their money after they have completed the full term of processing, if the person processed is not entirely satisfied. A refund will not be given until the person to be processed has completed all of the hours for which he has contracted.

Policy 8. If the person being processed does not achieve goals to the satisfaction of the party of the first part, he or she may have their money refunded or may be offered additional processing or training at no extra cost at the option of the party of the first part.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals

the _____ day of _____, 196___.

_____

_____

By _____

STATE OF NEW YORK }
COUNTY OF ALBANY } s.s.:

On this_____ day of _____, 196___, before me, the subscriber, personally appeared
to me known, and known to me to be the same person described in and who executed the foregoing instrument, and he duly
acknowledged to me that he executed the same.

_____
Notary Public, State of New York

STATE OF NEW YORK }
COUNTY OF ALBANY } s.s.:

On this_____ day of _____, 196___, before me, the subscriber, personally appeared
to me known, and known to me to be the same person described in and who executed the foregoing instrument

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